



RISLEY AVENUE PRIMARY SCHOOL

PROSPECTUS



'Respect, Aspire, Persevere, Succeed'

Welcome to Risley Avenue Primary School.

We are situated in Tottenham in the London Borough of Haringey, close to Bruce Castle Park and Bruce Castle Museum, on The Roundway.

The school building is Grade 2 listed and is located on a large site built in 1912. We have our own school garden, which our children enjoy using to grow vegetables and plants. Over the years we have invested in the structure of the school; in September 2011 a new school entrance and parents` resource center was created in September 2012 a dedicated food technology classroom was opened.

In 2014, the school gained a dedicated art block and both playgrounds were updated with new climbing frames and table-tennis equipment. In September 2018, a new, welcoming school reception entrance was created.

The school is a three-form entry Primary School with an Early Years Foundation Stage, which comprises two Reception Classes and a Nursery, which can facilitate up to 103 part-time places and a 2-year-old provision, which can facilitate up to 16 part-time places. We serve a very diverse community and our school population, pupils and staff, reflects our community; pupils refer to our school as a "Rainbow School". Our children speak over 40 different languages and come from a range of cultures, religions and backgrounds, which we respect and value. It is a happy and stimulating learning environment where every child is encouraged and supported to achieve their very best.

Risley Avenue Mission Statement

Risley Avenue Primary School Prospectus

www.risleyavenueprimary.org.uk

Here at Risley we challenge and support every pupil to achieve their full potential in an atmosphere of respect.

We prepare our children through irresistible learning opportunities to grow into responsible, respectful, independent citizens who are equipped and confident to take their place in the wider world.

Parents, governors, staff and children in this learning community strive every day to make Risley a vibrant, inclusive, safe and happy school. We aim to be remembered by all who come here as a place where learning is at the heart of living.

'Respect, Aspire, Persevere, Succeed'

Risley Avenue Top 10 Values

- *Respect*
- *Aspiration*
- *Perseverance*
- *Teamwork*
- *Love*
- *Democracy*
- *The rule of law*
- *Courage*
- *Honesty*
- *Tolerance and beliefs*

At Risley Avenue Primary School we work to achieve the following long-term aims:

- * To achieve a welcoming, calm, happy and purposeful atmosphere
- * To provide an education that meets the needs of all our pupils

- * To deliver the National Curriculum
- * To provide positive role models
- * To provide a school environment which is attractive, stimulating and informative
- * To provide a framework of support and challenge, to enable the effective development of all staff

Objectives for the Whole School:

From our stated aims for the whole school staff work to achieve the following targets:

- * a happy, calm and productive school
- * a stimulating learning environment
- * partnership with parents and members of the wider community
- * equal access and opportunities for all - children and adults
- * acceptable behaviours and self-discipline
- * high standards and expectations set according to ability
- * access to a varied and appropriate curriculum
- * development of independence, positive attitudes and confidence
- * the provision of good role models

Code of Conduct and School Rules

Our Code of Conduct and School Rules are important. Our aim is to help children to develop a sense of RESPONSIBILITY, to have RESPECT for one another and for themselves, and to make informed CHOICES. We strive to make sure all pupils are aware of the consequences of their behaviour and to understand why certain types of behavior are unacceptable. In the interest of safety and consistency, we have a Whole School Code of Conduct supported by positive class rules.

- * We walk quietly around the school on the left-hand side.
- * We make sure we are in the right place at the right time.
- * We listen to the adults in the school and do as they ask first time.
- * We help our teachers teach by being on time and prepared for our lessons.
- * We are careful about our belongings and other peoples and will not take what is not ours.
- * We show respect by being polite, kind and helpful to each other and to adults.
- * We value the cultural and religious beliefs of others and will be respectful at all times.
- * We take pride in our school and ourselves by trying our best, wearing the correct uniform and by keeping the school clean and tidy and a happy place to be.

Home-School Agreement

"We at Risley Avenue Primary School, staff, parents and governors, will strive to ensure all our children will learn to be confident, caring and to have the highest possible expectations of themselves and their academic achievements".

The School will:

- * Provide a balanced curriculum and meet the individual needs of your child
- * Be respectful and welcoming to parents at all times
- * Care for your child's safety and happiness
- * Keep you informed about general school matters and your child's progress through consultations such as parents open evenings and an annual report,
- * Expect high standards of self-discipline in line with our Code of Conduct
- * Inform parents about what will be taught each half term

As Parents, we will:

- * Ensure that my child comes to school regularly, on time and properly equipped
- * Be respectful to all staff and communicate in an appropriate manner at all times
- * Make the school aware of any concerns or problems that might affect my child's work or behaviour
- * Support the school's behaviour, uniform & homework policies
- * Attend Parents Open Evenings and discussions about my child's progress
- * Take an interest in the whole life of the school

As a Pupil, I will:

- * Follow the school's Code of Conduct
- * Wear the correct uniform
- * Try my best in my schoolwork and with my homework
- * Attend school regularly, be on time, ready to learn and take an active part in school life *Help to look after the school and all its equipment

Parents/Carers signature..... Pupil's signature.....

Teacher's signature.....Date.....

Admissions Policy

Should you wish your child to go on the Risley Avenue waiting list you need to apply directly to Haringey as follows;

Casual mid -year admissions;
School Admissions Team

3rd Floor
River Park House
225 High Road
N22 8HQ
Tel: 020 8489 1000
Email: schooladmissions@haringey.gov.uk

You will be required to complete an 'In Year Admissions Reception to Year 6' application form. This is available for download from the Haringey admissions page.

Admissions will offer your child a place when one becomes available. The school will then invite you for an admissions meeting and arrange a start date for your child.

Reception Places

Haringey Council allocate Reception places - further details available from the Haringey admissions page.

Nursery Places

Children must be age 3 by 31st December to qualify for a part-time place, AM or PM from the following January – subject to availability. Applications are available from the school office.

Free Full-Time Places in Nursery are allocated by a strict criteria approved by the Governing Body. Subject to availability. Payable places are also available all subject to availability.

For our 2-year-old provision and 30-hour childcare, please enquire at the school office.

Further information available from the school office.

Oversubscription Criteria

Please see the school website for more information on our admission criteria.

www.risleyavenueprimary.org.uk

School Policies

All of our school policies can be found on our website www.risleyavenueprimary.org.uk these include:

- Anti-Bullying Policy
- Appraisal Policy
- Assessment Policy
- Behaviour Policy
- Business Continuity Plan

- Charging & Remissions Policy –
- Computing & ICT Policy –
- Drugs, Alcohol, Tobacco Education Policy
- Employee Disciplinary Procedure and Code of Conduct
- Equality & Diversity in Employment Policy
- Family Friendly Policy
- Finance Policy
- Food Policy
- Grievance Procedure
- Implementing Government Guidelines on Restraining
- Intimate care Policy
- Keeping Children Safe In Education (2016)
- Lettings Policy
- Literacy Whole School Policy
- Managing Allegations Against Other Children
- Pay Policy
- Physical Education Policy
- PSHE Policy
- Race Equality Policy
- Safer Recruitment Policy
- Safety Policy
- Safeguarding and Child Protection Policy
- SEND School Information Report for parents
- SEND Policy
- SEND Annual Report (2016)
- School Complaints Procedure
- Sex & Relationships Education Policy
- Social Media (use of) Policy
- Teaching and Learning Policy
- Volunteer Policy
- Whistle Blowing Policy

Curriculum

At Risley, we wish to provide, “... pupils with an introduction to the essential knowledge that they need to be educated citizens...”

The International Primary Curriculum (IPC)

Our aim is to offer a curriculum, which is broad and balanced, introducing pupils to a wide range of knowledge, understanding and skills. By doing so we hope to:

- Develop links with the community– Risley is a community school and we want children to RESPECT and be tolerant of all cultures and faiths. They are also part of a bigger national and international community. We have links with other schools in the UK and in the wider world.
- Provide children with real experiences – We use educational visits, visitors to school and our own learning environment to engage pupils. We give children opportunities to experience the world around them and ASPIRE to achieve their dreams
- Encourage children to take a lead and develop problem-solving skills – We want children to be able to think creatively and question. We believe problem solving is key to their future success and the ability to tackle problems and PERSEVERE in a range of ways will help them to SUCCEED

Our curriculum is organised with a topic-based approach, and wherever possible we teach Science, History, Geography, Art, Music, Design Technology, Physical Education, Personal Social Health and Citizenship Education and Religious Education in this way. To enable this we use The International Primary Curriculum (IPC). IPC is a challenging curriculum, which sets knowledge, skills and understanding at the heart of every single lesson.

For Foundation Stage

In Reception, mathematics is taught following the key objectives that are in line with the Early Learning Goals for problem solving, reasoning and numeracy for reasoning & Numeracy in the Early Years Foundation Stage (EYFS) published by DFES.

KS1 and KS2 teachers use the National Curriculum Programme of Study to teach mathematics.

Our school scheme of work (medium term plan) is a working document and as such is composed of ongoing plans produced on a week-by-week basis. This is developed from the National Curriculum Programs of Study.

There is a whole school consistent approach to long, medium and short term planning for mathematics. The school has developed a consistent approach to the teaching of written calculation methods to establish continuity and progression throughout the school.

Key Stage 1

At Risley, we aim to ensure that the children develop confidence and fluency through a solid understanding of addition, subtraction, multiplication and division using the related vocabulary. In KS1, the children will also be introduced to the concept of fractions. Children will learn about

2D and 3D shapes and will develop their knowledge through drawing, sorting, comparing and describing using vocabulary such as faces, edges, sides, square, cube, symmetry, right angles etc. The children will experience measures through a range of activities linked to length, mass, capacity/volume, time and money. By the end of KS1, the children should know their number bonds to 20 know their 2, 5 and 10 times tables and have a good

understanding of place value. We aim to provide the children with plenty of practice through practical work (e.g. using objects, pictures, number lines etc.) to ensure fluency within maths.

Keys Stage 2

Our aim is to build on from the work in KS1 by developing and extending children's knowledge of the four operations. Children's knowledge of shape, space and measure will be developed through reasoning so they can analyse the properties of shapes and the relationships between them, measure with increasing accuracy and make links between measure and number through everyday contexts.

Children are also expected to use efficient written and mental calculation methods in order to solve a range of problems. They will experience more complex concepts within these areas e.g. conversion of units of measure, calculation of area, perimeter and volume and be expected to use and understand the related vocabulary. At Risley, we aim to incorporate all of the above key skills and knowledge across both key stages, teaching the children to apply these through a variety of problem solving activities, develop their reasoning and fluency and allow them to become competent and confident mathematicians.

Risley Afterschool Clubs

There are a number of after school activities, which take place at Risley Avenue School. Clubs are payable online in advance for the following term, please visit www.scopay.com to sign up. Activities vary between year groups each term and cost £3 per session.

Kidscape afterschool Club

This club is run privately within Risley School and can be accessed by any parent or carer of the school. For more information, please use any of the following methods:

www.kidscapeafterschoolclub.vpweb.co.uk

www.facebook.com/kidscapeafterschoolclub

Email: askidscape@aol.com

Call: 01992 855 225 or 07958 954 325

Breakfast club

Risley Avenue Primary School have been incredibly lucky gain the support of a UK charity called Magic Breakfast.

Magic Breakfast delivers nutritious breakfasts to schools around the UK – they are currently supporting over 443 schools and they are now supporting Risley.

Our breakfast club starts at 7.45am, the payment for this childcare service is £1.00, and the breakfast is free.

There is no need to pre-book a place; however, payment must be paid on the day of attendance or in advance. An adult must sign in all pupils except those from years 5 & 6.

Risley Avenue Staff

Risley Avenue Primary School is a three-form entry Primary School.

We currently have 20 classes, two Nursery classes and a 2-year-old provision.

Leadership Team

Mrs. L. Sarr	Headteacher
Ms. A. Manley	Deputy Head Teacher / Inclusion
Ms. M. Josephs	Deputy Head Teacher / Curriculum & Assessment
Ms. N. Griffin	Assistant Head Teacher / Early Years
Ms. J. Caldeira	Assistant Head Teacher / Self-Review
Ms. Y. Uddin	Assistant Head Teacher / Key Stage 1
Ms. S. Samuel	SENCO / Inclusion

Management Team

Ms. D. Blair	English Subject Leader
Ms. B. Springer	RE Subject Leader & Phase Leader
Ms. F. Asafo-Agyei	Lead Teaching Assistant / Maths Team
Ms. A. Florides	Specialist Teacher / NQT Coach & Mentor
Ms. J. Johnson-Roye	PSHE Subject Leader / Phase Leader
Ms. Y. Uddin	Maths Subject Leader / Phase Leader
Mr. S. Delpeche	Art Leader / Phase Leader
Ms. S. Bartholomew	Reading Leader / Phase Leader
Ms. P. Turner	Phase Leader

Non-teaching Staff

Mr. M. Armoogum	School Business Manager
Ms. L. Roberts	School Office Manager
Mr. Y. Kemal	Assistant Office Manager
Ms. J. Springer	Administration Assistant
Ms. S. Craig-Best	PA to Head Teacher
Ms. J. Johns	Welfare Officer
Ms. V. Brand	Welfare Officer

Nursery

Ms. J. Turnbull	Class Teacher / EYFS Phase Leader
Ms. N. Griffin	Class Teacher
Ms. S. Coskun	Nursery Nurse
Ms. S. Musa	Nursery Nurse
Ms. C. Johns	Nursery Nurse
Ms. N. Hussein	Nursery Nurse

Reception

Ms. B. Treasure	Class Teacher
Ms. C. Ward	Class Teacher / EYFS Phase Leader
Ms. M. Mader	Class Teacher
Mr. A. Hembra	Nursery Nurse
Ms. M. Baxter	Nursery Nurse

Year 1

Ms. B. Springer	Class Teacher
Ms. Y. Kushure	Class Teacher
Ms. S. Bartholomew	Class Teacher

Year 2

Mr. I. Hickman	Class Teacher
Ms. S. Dutta	Class Teacher
Ms. Y. Uddin	Class Teacher

Year 3

Ms. S. Hackshaw	Class Teacher
Ms. K. Thomas	Class Teacher
Ms. K. Creighton	Class Teacher

Year 4

Ms. J. Johnson-Roye	Class Teacher
Ms. Denisha Kirwan	Class Teacher
Ms. T. Wilson	Class Teacher

Year 5

Mr. S. Delpeche	Class Teacher
Mr. N. Nisbett	Class Teacher
Ms. S. McPherson	Class Teacher

Year 6

Ms. P. Turner	Class Teacher
Ms. D. Blair	Class Teacher
Ms. N. Mayor	Class Teacher
Ms. J. Caldeira	Class Teacher

Teaching /Learning Support Assistants (Full & Part Time)

Ms. A. Agyei	Ms. F. Akmanlar
Ms. J. Archer	Ms. M. Baxter
Mr. T. Benjamin	Ms. K. Bhogul
Mr. A. Deleon	Ms. D. Fall
Mr. J. Humm	Ms. N. Hussein
Mr. P. James	Ms. Y. Johnson
Ms. G. James	Ms. L. Pinnock
Ms. M. Santiago	Ms. S. Singh
Ms. E. Stanecka	Ms. A. Stewart
Ms. Z. Tuncer	Ms. E. Turkoglu
Ms. N. Yuksel	

Other Staff Members

Ms. B. Stobart	[.2 Support Teacher]
Ms. C. Karageorgi	[.6 Support Teacher]
Ms. E. Boyle	[.4 Parental Involvement Officer]

SMSA

Ms. K. Hayden	Ms. D. Cope
Ms. L. Jaffery	Ms. T. Choudhury
Ms. S. Lawrence	Ms. M. Miah
Ms. N. Subratty	Ms. F. Akmanlar
Ms. H. Morley	Mr. J. Closier
Ms. F. McCann	Ms. P. Sobron
Ms. M. Nyantakyiwaa	

Catering Staff

Mr. S. More	Executive Chef
Ms. M. Garel	Assistant Kitchen Manager
Ms. V. Osei	Catering Assistant
Ms. J. Williams	Catering Assistant
Ms. P. Bonner	Catering Assistant

Site Staff

Mr. R. De Melo	Site Manager
Mr. P. Vincent	Site Manager
Ms. J. Kapadia	Cleaner
Ms. A. Franklin	Cleaner
Ms. F. Omekongo	Crossing Patrol

Parental Complaints

Under the 1988 Education Act, parents have the right to make complaints about the school, the Governors, and the LEA, regarding such things as the curriculum, charging policies, religious education and the provision of information. We have discussed and accepted the Borough's Complaints Procedure, which encourages Parents, Heads and governors to resolve complaints locally, where possible, with the formal stages only operating where this has failed. Copies of the procedure document are available at the school.

The role of the Headteacher

The Headteacher is responsible for the day-to-day organisation and management of the school. The Headteacher therefore has overall responsibility in the first instance to consider complaints.

The role of the Governing Body

The Governing Body is responsible for the overall conduct of the school and employs all the staff in the school other than meal staff and contract cleaners.

The Headteacher would normally inform the Chair, and the Governing Body of complaints received.

However, if a parent wishes to make a formal, written complaint he/she should address the letter to the 'Chair of Governors', c/o Risley Avenue Primary School.

The full policy and procedures for formal complaints is available in the school.

The Governing Body

Linda Sarr	Headteacher	All Committees
Roland Hall – Vice Chair	Parent	Children's Committee
Marion MaKonnen	Parent	Children's Committee
Sandra Young	Co-opted	Resource's Committee
Jamie Cross	Co-opted	Resource's Committee
Angelo Karvelas	Co-opted	Resource's Committee
Sarah Thomas	Co-opted	Children's Committee
Josh Middleton	Co-opted	Children's Committee
Ann Waters	Co-opted	Children's Committee
Beverley Treasure	Staff	Children's Committee
Priya Veerasami	Parent	Children's Committee
Anne Stennett	Local Authority	Resource's Committee
Mervin Armoogum	Staff / Associate	Resource's Committee
Sheila Lloyd	Parent	Resource's Committee
Swinder Singh	Staff / Associate	Resource's Committee
Luul Haimza	Parent	Resource's Committee
Deka Hashi	Parent	Resource's Committee
Sandra D'eca	Parent	Children's Committee